

## General Information

### Client Information

Name of Home Owners: \_\_\_\_\_

Current Home Address: \_\_\_\_\_

How many members are in your household? \_\_\_\_\_

Do you own any pets? (if so, how many and what animal) \_\_\_\_\_

### Design Information

1. How much square footage do you believe you will need?

\_\_\_\_\_

2. What is your approximate budget range for the new house? \_\_\_\_\_

## I. Existing Site Information

### Address of Property:

\_\_\_\_\_

### Survey Information Needed (check off items included):

1. Topographic Survey (displays contour of the land)

2. Tree Survey (if applicable)

3. Site Plan (displays all easements and building setback lines)

Are there any Architectural Control Restrictions which govern your property?

\_\_\_\_\_

(If so, a copy of the covenants must be provided for review)

Are you interested in any major site improvements? (i.e. Tennis courts, pools, terraces, retaining walls, etc.) \_\_\_\_\_

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## II. Exterior

A. What type of exterior elevation do you desire? (*European, Traditional, Shingle, etc.*)

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B. Would you like a one-story, two-story or split-level home?

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C. What exterior materials are you interested in for your home? (*brick, wood, stone, etc.*)

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D. Would you like a front and/or back porch? \_\_\_\_\_

E. Would you like a screen porch and/or deck? \_\_\_\_\_

F. What height would you like your main floor walls to be?

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G. Are you interested in having any other rooms with a different wall height than the one specified above? \_\_\_\_\_

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H. What type of windows do you prefer? \_\_\_\_\_

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I. Do you have any preference of roof style? (*i.e. steep-pitched, flared eaves, etc.*)

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J. Do you have any additional specifications for the home's exterior?

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### III. Interior Floor Plans

#### A. Garage

1a. How many vehicles do you need to accommodate?

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1b. What kind and size of vehicles do you wish to keep in the garage? (*compact cars, SUVs, campers, scooters, motorcycles, golf carts, etc.*) \_\_\_\_\_

\_\_\_\_\_

1c. Do any of your vehicles require special accommodations? (*sunlight, access to electrical plug, etc.*) \_\_\_\_\_

\_\_\_\_\_

2a. Do you need extra storage space? (*if so, how much*) \_\_\_\_\_

2b. What do you plan on storing in that space? \_\_\_\_\_

3. Do you need space for a workshop? (*if so what kind and size*) \_\_\_\_\_

\_\_\_\_\_

4a. Would you like a space above the garage (*such as an office, guest room or hobby room*)?

\_\_\_\_\_

4b. If the answer above is yes, please describe what features the room should include. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. Do you want water drains in the garage? \_\_\_\_\_

6. Would you like the garage to be heated? \_\_\_\_\_

7. Do you have any additional specifications for the garage? \_\_\_\_\_

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## B. Back Hall

1. Into what area would you like the back hall to lead? (*garage, service entry, etc. ...*)

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2. Would you like the back hall to include a ½ or full bath?

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3. Are there any other features you would like the back hall to include? (*storage closets, broom closets, hobby rooms, etc.*)

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## C. Kitchen

1. Approximately what size do you imagine your new kitchen to be? \_\_\_\_\_

2. Would you rather your sink be located near a window or on an island?

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3a. Do you want a raised or level breakfast bar?

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3b. How many should the breakfast bar seat?

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4. What appliances would you like to include in your kitchen? (*warming drawers, extra oven, etc.*)

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5. Do you plan on spending a lot of time in the kitchen?

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6. Will you be entertaining in the kitchen?

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7. Would you like a television or computer in your kitchen?

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8. Do you need a standard cabinet pantry or walk-in pantry? (*what size?*)

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9. What kind of floor finish would you like in the kitchen?

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10. What shape would you like your kitchen to be?

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11. Which rooms should the kitchen open onto? (*breakfast room, living room, sunroom, etc.*)

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12. Do you have any additional specifications for the kitchen?

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## **D. Dining Room**

1. How many people would you like your dining room to accommodate?

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2. Do you anticipate needing additional space for furniture? (*butler's pantry, china cabinet, etc.*)

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3. Is there any specific ceiling treatment/feature you would like to incorporate in your dining room? (*skylight, wood trim, chandelier, etc.*)

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4. Do you have any additional specifications for your dining room?

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## E. Breakfast Room

1. Would you like your home to include a breakfast room separate from the breakfast bar area?

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2. How many people will the breakfast room need to accommodate?

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3. What furniture do you anticipate the breakfast room to include? (*hutch, baker's rack, etc.*)

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4. Do you have any additional specifications for your breakfast room?

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## F. Foyer

1. Approximately what size would you like your foyer to be?

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2. Do you want your foyer to include a staircase? \_\_\_\_\_

3. Do you have a preference of shape for your foyer stair? (*straight, "L" shaped, bell shaped, etc.*) \_\_\_\_\_

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4. What type of ceiling would you like for your foyer? (*one story, tray, two story, etc.*)

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5. What material would you like for the floor of the foyer? (*marble, wood, tile, etc.*)

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## G. Great Room

1. Approximately what size would you like the Great Room to be?

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2. Would you like to include any cabinets, bookcases or entertainment centers in the space?

*(Please specify)* \_\_\_\_\_

3. Would you like a fireplace? *(if so, what material would you like the finish to feature?)*

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4a. What finish would you like for the floor of this room?

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4b. What finish would you like for the walls of this room?

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4c. What finish would you like for the ceiling of this room?

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5. Is there any special ceiling treatment you would like for this room? *(vaulted, beamed, tray, coffered, etc.)* \_\_\_\_\_

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6. Are you interested in including a wet bar in this space? *(if so, would you prefer a large sit-down bar or a small cabinet bar?)* \_\_\_\_\_

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7. Would you like your Great Room open or closed off to the kitchen?

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8. Do you have any additional specifications for the Great Room?

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## H. Sun Room

1. Would you like your house to feature a sun room? (*if so, approximately what size?*)

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2. To which rooms will the sun room connect?

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3. What furniture would you like to include in your sun room?

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## I. Laundry

1. What approximate size should the main laundry room be? \_\_\_\_\_

2. Please list all of the features you would like in the main laundry room (*washer, dryer, sink, folding table, hanging closet, fold down iron, sewing table, laundry chute, broom closet, windows*)\_\_\_\_\_

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3a. Do you wish to have any additional laundry space(s)?

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3b. If so, how many and where?

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3c. If so, what features would you like included in the additional laundry space(s)?

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## J. Study/Library

1. Would you like a study or library room? *(if so, please circle which and list approximate size)*

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2. What furniture would you like included in this room? *(desk, bookshelves, cabinets, etc.)*

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3. Would you like this room to feature a fireplace? *(if so, specify finish material)*

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4. Where would you like this room located? *(off the foyer, master bedroom, etc.)*

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## K. Living Room

1. Approximately what size would you like the living room to be? \_\_\_\_\_

2. Would you like this room to feature a fireplace? *(if so, specify finish material)*

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3. What ceiling would you like in the living room? *(10', vaulted, two story, tray, coffered, etc.)*

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4. What floor finish would you like in the living room?

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5. Do you require any special features in the living room? *(wet bar, built-in cabinets, etc.)*

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## L. Master Bedroom

1. Where would you like the master bedroom located? (*upstairs, downstairs, next to or away from other bedrooms*) \_\_\_\_\_  
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2. Approximately what size would you like for your master bedroom?  
\_\_\_\_\_

3. Would you like a sitting area? (*if so, should it be part of the room or separate?*)  
\_\_\_\_\_

4. Would you like any built-in cabinets or bookcases in the bedroom?  
\_\_\_\_\_

5. Would you like the space to feature a fireplace in either the bedroom or sitting room? (*if so, what finish material?*) \_\_\_\_\_  
\_\_\_\_\_

6. What kind of ceiling would you like in the master bedroom? (*flat, tray, vault, coffered, etc.*)  
\_\_\_\_\_

7. Are there special features you would like included in the master bedroom? (*wet bar, TV, etc.*)  
\_\_\_\_\_

8. Do you have any additional specifications for the master bedroom?  
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\_\_\_\_\_

## M. Master Bathroom

1. Do you want one large bath or “his and hers” separate baths?  
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2. Would you like a whirlpool tub or a standard tub?  
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3. Would you like a make-up table?  
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4. Specifications for your shower? (*walk-in, waterfall, built-in bench, window, etc.*)

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5. Is there any specific lighting or ceiling treatment you would like? \_\_\_\_\_

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6. What material would you like for the floor of your master bath? (*tile, marble wood, etc.*)

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## **N. Master Closet**

1. Would you prefer one large closet or separate “his and hers”?

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2. Approximately how much linear footage of hanging space do you anticipate needing?

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3. Do you need any built-in drawers or shelves in the closet(s)?

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4. Do you prefer to access the closet via the bedroom or bathroom?

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5. Do you need any specialty items? (*ironing board, stackable washer/dryer, cedar closet, etc.*)

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## **O. Secondary Bedrooms**

1. How many other bedrooms will you need? \_\_\_\_\_

2. Approximately what size will these rooms need to be? \_\_\_\_\_

3. How many of these rooms will need the following...

(a) walk-in closets \_\_\_\_\_ (b) connected bathrooms \_\_\_\_\_ (c) window seats \_\_\_\_\_

**P. Secondary Bathrooms**

1. How many secondary full bathrooms will you need? \_\_\_\_\_

2. How many ½ baths would you like? (*please specify per floor*) \_\_\_\_\_

**Q. Other Rooms**

1a. Are there other special rooms that you would like your new home to feature? (*children's playroom, recreation room, exercise room, etc.*) \_\_\_\_\_

1b. If so, where would you like to locate each room listed above?  
\_\_\_\_\_

**R. Lower Level**

1. What function(s) would you like for lower-level rooms? (*guest bedrooms, gym, wine cellar*) \_\_\_\_\_

2. Would you like outside access to the lower level floor?  
\_\_\_\_\_

**IV. Other Information**

1. What are some additional features you would like in your new home that have not been mentioned above? (*Include additional pages if necessary*) \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_

2. Are there features/style/etc. that you do not wish to include in your home?

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